

Minutes of the Criminal Justice Collaborating Council Executive Committee

Monday, May 11, 2009

Chair Davis called the meeting to order at 8:35 a.m.

Present: Judge Mac Davis (Chair), Sam Benedict, Brad Schimel, Peter Schuler, and Dan Vrakas.

Absent: Jim Dwyer.

Also Present: Rebecca Luczaj, Mike Giese, Ryan Jurgens, Donn Hoffmann, Clara Daniels, Rob Henken, and Vanessa Allen. Recorded by Mary Pedersen, County Board Office.

Review/Discuss CJCC Membership (Filling Citizen Member Vacancy & Attendance by Police Chiefs Association Representative)

Davis noted there is currently a citizen member vacancy on CJCC and asked that suggestions for potential candidates be discussed at the next meeting. Also, Davis said we have struggled for years in obtaining consistent representation from the Police Chief's Association. He felt it was important to have local law enforcement representation besides County staff. Benedict suggested looking beyond the Police Chief's Association, perhaps someone who has been active with other committee work. Davis said we might want to talk to the Sheriff or District Attorney about potential candidates. This is something that needs to be addressed and he was open to ideas. Hoffmann advised he has working relationships with several local police chiefs and would be happy to speak with them on the committee's behalf. Davis said that would be helpful.

Approval of Minutes from April 20, 2009 Meeting

The minutes of April 20, 2009 were approved by unanimous consent.

Review Data Coding Problems in Spillman

Luczaj said she and Jurgens encountered problems in obtaining data from the Spillman system for the SAMHSA grant application, particularly for 4th offense OWI offenders. As it turns out, booking staff are entering the general OWI statute for all OWI offenses and listing the number of the repeat offense in the notes section. However, they are unable to query notes so it is difficult to extract data efficiently. Jurgens said there could be a myriad of problems including staff not entering data correctly or not using the system as it was designed. Hoffmann said if these issues are not addressed we will continue to encounter these types of situations. Benedict felt it was important that there be some structure for dealing with data questions/problems – either a committee or liaison person. After a lengthy discussion, some suggested that the Data Warehouse Group reconvene to address these issues. Luczaj said she would talk to Diane Kelsner and find out if she would be interested in chairing this group. Kelsner was involved with the group from the beginning and has a lot of knowledge. Schuler noted other resource people may be needed in the group for consulting help.

MOTION: Schuler moved, second by Benedict to reconvene the Data Warehouse Group with the goal of having the same core membership and that others are recruited, that the group report back to the CJCC Executive Committee with recommendations, and that membership be decided by the CJCC Executive Committee. Motion carried unanimously.

Update on CJCC Program Budgets for 2010

Schuler said they have been reviewing programs and have talked with staff about the GED and Adult Education Program, the mental health and AODA programs in the jail, the Community Transition Program, and all of the WCS programs. All of the programs are on track and they are all reporting good outcomes and good success. There are funding problems, some of which have been known for a while, and a written summary will be presented at the next meeting. CJCC budget targets will be known in June for budget development purposes and the Health & Human Services Board will review the budget in July. They have been talking with the contract agencies about budget shortfalls and how they will absorb a 0% increase and which resources they will and will not be able to provide. Luczaj advised she has been talking with Sara Carpenter, since WCS runs the majority of our programs, as to what a 0% increase might look like for next year. Carpenter is currently preparing a budget and they will be meeting soon to talk about potential reductions.

Discuss CJCC's Role in Developing a Countywide Re-Entry Strategic Plan

Luczaj said about one month ago, Workforce Development Center staff were considering applying for Second Chance Act Funding, under the Prisoner Re-entry Initiative. Ultimately, they were ineligible for the grant because they did not have a countywide re-entry strategic plan nor was there a re-entry strategic committee that met regularly. WD staff have asked that a plan be developed so if the grant becomes available next year, we would be eligible to apply. Luczaj advised the DOC has a re-entry plan and WD would prefer that our plan coincide with the state plan. Luczaj distributed copies of "Releases from Adult Institution by County of Release and Year: 2001 through 2008" and indicated Waukesha County is the fifth highest for returning prisoners each year. Luczaj asked what role, if any, should the CJCC have in developing a re-entry strategic plan with WD.

Schuler noted that the Green Bay area is currently creating release plans for people three years in advance of their anticipated release date. These plans have educational and treatment components and these individuals will have a much better chance at success. The benefit to counties is decreased recidivism. Luczaj said they also provide ID's for offenders prior to release, resume development, etc. Schuler said there is also help with SSI prior to release for those eligible which helps them find living arrangements, etc. The name of the program is Windows to Work and they are looking to expand the program to other counties. They are setting themselves up for a large federal grant and WD is very interested in connecting with them. Schuler felt it would be helpful if DOC staff came here to talk about it further whereby Davis agreed. Luczaj said it looks as though WD has taken the lead and will partner with DOC. Davis thought we could endorse the plan and asked that DOC and WD run it by us when complete.

Discuss Agenda Items for 5/27 CJCC Meeting

- Budget Update
- Strategic Planning Update
- Program Reports
- Review State Furlough Impacts on Criminal Justice

Update on Strategic Planning Preparation

Davis said we should be ready on Monday and plenty of people have agreed to attend. Luczaj said as of May 6, 11 had responded to the pre-meeting survey within two days. Luczaj said she will send out a reminder today and advise specifically where they will be meeting. They are also

meeting on May 13 with the facilitator, Jan Wilberg, to discuss specific survey questions. Everything seems to be on track.

Update on SAMHSA Grant Submission

Luczaj said the grant application for \$816,506 (over three years) was submitted and accepted at 6:00 p.m. on Friday, May 8. She didn't expect to hear anything until late August/early September. She said Matt Hiller believes we have a very good chance of being awarded the grant. We have a lot of great outcome data and our proposal to expand services to fourth OWI offenders is solid.

Schedule Next Meeting Dates

The next CJCC Executive Committee meeting was scheduled for June 8 at 8:30 a.m. Vrakas advised he has FEMA training on that day and said Jim Dwyer will be attending that as well, so the meeting may need to be moved to a different date.

The committee adjourned at 10:05 a.m.